

# **Intramural Instructions**

For the 2024-25 season, ALL Intramural player data must be in GotSport. Fall payments are due on September 15<sup>th</sup>. Spring 2025 payments are due on March 15<sup>th</sup>.

Clubs that run an in-house (Intramural) program (i.e.: Peewee Soccer, Little Kickers, Preschool soccer, anything done within your own club with only your players for games and practices) **must** register their Intramural players.

#### Please complete the two-step process below as it relates to your club:

- 1. Submit Payment with invoice
- 2. Player Data Registration in GotSport

### 1. Submit Payment

#### Check

a. Complete the Intramural Payment Form and send via mail with check payment.

Payable to: Eastern Pennsylvania Youth Soccer

Address: Eastern Pennsylvania Youth Soccer

Attn: Intramural Payment 4070 Butler Pike, Suite 100 Plymouth Meeting, PA 19462

## 2. Player Data Registration in GotSport

#### **GotSport Clients**

- a. Create a new program for the Fall 2024 season. If your club had an intramural program in GotSport last year, you may clone the program and edit it accordingly.
  - a. How to Clone a Program
  - b. Create a New Program
- b. Provide each intramural player with the program registration link.
- c. The Competitive Level must be marked as Intramural.
- d. NEW INSTRUCTIONS TO REGISTER YOUR CLUB'S INTRAMURAL PLAYERS DIRECTLY TO EASTERN PENNSYLVANIA YOUTH SOCCER USING GOTSPORT: How to Direct Register Intramural Players (GS Affiliated)

## Non-GotSport Clients

- NEW INSTRUCTIONS TO UPLOAD/REGISTER YOUR CLUB'S INTRAMURAL PLAYERS DIRECTLY TO EASTERN PENNSYLVANIA YOUTH SOCCER: <u>How to Direct Register Intramural Players (Non GS</u> Affiliated)
- b. The Competitive Level must be marked as Intramural.



If you have any questions regarding the Intramural process, please contact Meghan Petroski at <a href="mailto:mpetroski@epysa.org">mpetroski@epysa.org</a>