



2024/2025 Non-Club-Affiliated Tournament Team Instructions

Non-club Affiliated Tournament Teams are also known as Independent Tournament Teams. These teams are not registered through a club, rather they report directly to *Eastern Pennsylvania Youth Soccer*. **Non-club Affiliated Tournament Teams are *not* eligible to participate in league play using their tournament team roster and player passes.**

Non-club Affiliated Tournament Team registrations are good for **one (1)** seasonal year, each season a team will have to re-register. The seasonal year runs from September 1st to August 31st.

Coaches:

1. Register your team through the current season registration link: [GotSport](#)
 - a. Pay the \$200 team registration fee per team
 - b. Ensure all coaching clearances are completed and uploaded to your GotSport account for review and approval. This goes for assistant coaches/managers as well. Please visit [MANDATORY COACH, MANAGER, AND STAFF COMPLIANCE](#) for more information.
 - c.
2. Contact Meghan Petroski at mpetroski@epysa.org to notify our office that the team has been registered
3. After *Eastern Pennsylvania Youth Soccer* confirms registration acceptance, build your roster through your team portal by following the steps outlined [here](#)
 - a. Any player not registered with *Eastern Pennsylvania Youth Soccer* for the current seasonal year will need to complete a [Direct Player Registration](#) and pay the \$25 fee (coaches should direct the non-*Eastern Pennsylvania Youth Soccer* players to this link)
 - b. All players need a headshot photo (forward facing, no hat, hoodies, or sunglasses, no other people or pets) and birth certificate uploaded as part of the registration process
 - c. Contact Meghan Petroski at mpetroski@epysa.org to request roster approval after all players have been added to the roster.
 - d. After your event roster (*Eastern Pennsylvania Youth Soccer Tournament Team 24/25*) is approved you will **clone** the Eastern Pennsylvania Youth Soccer Tournament Team 24/25 event roster to use for tournaments your team registers for.
 - a. [How to clone a roster as a Coach or Manager.](#)
 - e. If you add any new players to the team for a tournament the player(s) must be added to the Eastern Pennsylvania Youth Soccer tournament team 24/25 event roster and please contact mpetroski@epysa.org to review to approve the player(s) on the roster.
 - f. Player(s) will not show on the printed/pdf roster until they are approved by Eastern Pennsylvania Youth Soccer in the event.
 - a. [How to Print a Roster/Player Cards for an Event Roster](#)

*** All roster approvals require 2-3 business days so please ensure timely registration. ***